



Date & Initial: _____

E-Mail Address: _____

You will be contacted by e-mail regarding the date, time and location of your academic appeal hearing

TO: The Subcommittee on Academic Appeals of the University of Toronto Scarborough,
1265 Military Trail, Scarborough, ON, M1C 1A4

NAME OF APPELLANT _____

STUDENT NO. _____ **TELEPHONE** _____

ADDRESS _____

NATURE OF APPEAL _____

Please state clearly, in the space provided below, the nature and grounds of your appeal to the Subcommittee on Academic Appeals (the "Subcommittee") and of the decision from which you are appealing. **Please include a copy of the statement or letter which informed you that your original petition had been denied.** Please attach the details of your appeal and all supporting documents.

APPEAL STATEMENT

(If needed, please use the other side of this form or include any additional pages)

Meetings of the Subcommittee dealing with individual appeals are normally held in closed session.

Do you wish to be present to make representations before the Subcommittee at the hearing of your appeal: **YES** **NO** _____

YES _____ **WITH AGENT/LEGAL COUNSEL (NAME)** _____

NO _____

SIGNATURE OF APPELLANT _____ **DATE** _____

In the event that the Appellant fails to attend at the appointed time, the Subcommittee will proceed in his/her absence.

The University of Toronto respects your privacy.

Personal information that you provide to the University is collected pursuant to section 2(14) of the University of Toronto Act, 1971. It is collected for the purpose of administering admissions, registration, academic programs, university-related student activities, activities of student societies, safety, financial assistance and awards, graduation and university advancement, and reporting to government. In addition, the Ministry of Training, Colleges, and Universities has asked that we notify you of the following: The University of Toronto is required to disclose personal information such as Ontario Education Numbers, student characteristics and educational outcomes to the Minister of Training, Colleges and Universities under s. 15 of the *Ministry of Training, Colleges and Universities Act, R.S.O. 1990*, Chapter M.19, as amended. The ministry collects this data for purposes such as planning, allocating and administering public funding to colleges, universities and other post-secondary educational and training institutions and to conduct research and analysis, including longitudinal studies, and statistical activities conducted by or on behalf of the ministry for purposes that relate to post-secondary education and training. Further information on how the Minister of Training, Colleges and Universities uses this personal information is available on the ministry's website. At all times it will be protected in accordance with the Freedom of Information and Protection of Privacy Act. If you have questions, please refer to www.utoronto.ca/privacy or contact the University Freedom of Information and Protection of Privacy Coordinator at McMurrich Building, room 104, 12 Queen's Park Crescent West, Toronto, ON, M5S 1A8.